

Appalachian State University Student Government Association
The Senate Committee on Student Affairs and Engagement Bylaws

Revised on the second day of September, year two thousand and eighteen

The Student Affairs Committee Preamble

The Senate Committee on Student Affairs and Engagement (*hereafter referred to as "The Student Affairs Committee"*) of the Student Government Association (SGA) of Appalachian State University is established in accordance with the SGA Constitution. The Student Affairs Committee Chairperson supervises the committee exclusively with the support of the Director of Student Engagement. The standing committee is an integral component of the legislative branch of the SGA and reports to the Student Senate President. The committee is composed of senators and they will be appointed at the beginning of each academic year. The Student Affairs Committee is charged with writing legislation that advocates for students' concerns and needs and having intentional conversations with administrators which will positively affect the lives of all Appalachian State University students. The Committee will send surveys related to student issues, work with University-affiliated organizations and clubs to address concerns and bring community-based issues to the forefront of students' agendas.

ARTICLE I: Authority Clause

The Student Affairs Committee is a standing committee of the Student Senate under the supervision of the Vice President, and chaired by the Director of Student Affairs as enumerated in Article V, Section 4, and Subsection "E" of the Constitution of the Student Government Association. The Student Affairs Bylaws governs all legislative and formal actions of the Committee while ensuring both the enumerated and implied powers of the Student Government Association Constitution and Bylaws are duly followed.

ARTICLE II: Objectives

1. The purpose of the Student Affairs Committee is to craft legislation and advocate for students' concerns.
2. The Student Affairs Committee will work with the Student Committee on Social Sustainability to create at least one joint bill focusing on social justice for students.

3. The Committee will collaborate with other University related clubs and organizations to address students' needs.
4. The Committee will work with the Academic Committee to create at least one joint bill.

ARTICLE III: Membership

1. Membership
 - a. The members of the Student Affairs committee shall be representatives of Appalachian State University Students.
 - i. The Committee will be comprised of student body senators and general University students.
 - b. Members shall receive no additional monetary compensation for their services and roles.
 - c. Student Body Senate members will be chosen by the first SGA meeting.
 - d. General students may join the committee by meeting with the committee chair.
2. Terms of Service
 - a. Members shall sit on the Student Affairs Committee for one academic year.
3. Officers
 - a. Officers will include a chair and vice chair
 - b. The chair will be the Director of Student Affairs and the vice chair will be the Director of Engagement
 - i. If there is no Director of Engagement, the Committee will elect a vice chair via simple majority vote.
 1. In the instance of a tie, the Chair may vote to break the tie.
4. Member Responsibilities
 - a. Each member is expected to attend all meetings and to participate actively in discussions.
 - b. Each member is expected to study and research the issues or problems which come before the Committee in order to contribute to the resolution and bill writing process.

- c. If a member will be absent from a meeting, that individual member must notify the chair before the Committee session.

ARTICLE IV: Organization

1. The Student Affairs Committee will meet weekly.
2. The first meeting of the semester will serve to plan the semester's and/or year's agenda.
 - a. The agenda will then be implemented and adjusted by the Chair and Vice Chair.
3. Discussion to obtain consensus will be the prevailing procedure used at meetings. Parliamentary procedure will be used when a decision is to be recorded and transmitted as a recommendation.
4. Any motions/decisions requiring a vote will be based on those members present.
 - a. Quorum shall be a simple majority of members.
 - i. Quorum shall be installed after one semester of meetings.
5. Meeting minutes will be recorded for each meeting and distributed to each member and appropriate University officials in a timely manner.

ARTICLE V: Amendments

1. Amendments to these bylaws shall require a simple majority vote.