GENERAL CABINET DUTIES

- Maintain at least 10 office hours a week
- Complete/Participate in at least one community service project per semester
- Be helpful to all cabinet members and work as a team player at all times
- Be well versed on all initiatives/functions sponsored by SGA
- Attend all functions sponsored by SGA, as practical
- Attend 1:1s with VP, President, or Chief of Staff
- Serve as a resource for SGA
- Assist senators in investigating and developing legislative initiatives
- Complete any other duties asked of you, as practical

Please be aware that the cabinet descriptions and duties are general and upon selection you would be required to form goals & duties with the President, Vice President, & Chief of Staff